



24 February 2021

Our Ref: DMM/sla/4534/A4

## **Circular to Members of Tweed Byron LALC**

Dear Sir/Madam,

I refer to my previous correspondence with members in relation to the administration of Tweed Byron LALC and the meetings and board elections held on 30 January 2021.

The following meetings were duly convened on 30 January 2021 and held at the Twin Towns.

1. General Meeting of Members;
2. Annual General Meeting for the 2018/2019 financial year & board elections;
3. Annual General Meeting for the 2019/2020 financial year.

The meetings were well attended with over 120 members in attendance and with a new board elected, following a vote, consisting of the following members (in alphabetical order):-

<b>Board Member</b>
Robert Appo
Adam Corowa
Leanna Jenkins
Shana-Lee O'Connor
Christine Pidcock
Kyle Slabb
Robert Smith
Larissa Smyth
Anita Summers
Desmond Williams

As the elections and AGMs have now being completed, the LALC is once again compliant. The Board are now scheduled to hold their first board meeting on 26 February 2021 in order to elect a chairperson and other standard requirements. NSWALC and I will be in attendance at this meeting. Following this meeting, the board will also be participating in governance training run by NSWALC along with additional training as required.

Members will recall that at the conclusion of the 2020 AGM, the next meeting of members was to be scheduled for 6 March 2021. However, as the Board have not met as yet and I do not have any agenda items, to avoid holding a meeting for the sake of holding a meeting at a significant cost to the LALC, I have liaised with the Board and have postponed the members meeting until early April 2021. This will allow the Board time to discuss and set an appropriate agenda at their meeting on 26 February 2021.

**Coffs Harbour Office** : Office 21, 5 Druitt Court, Coffs Harbour NSW 2450.

**Postal Address**: PO Box 4453, Coffs Harbour Jetty NSW 2450.

**Telephone** : (02) 6650 5888 **Facsimile** : (02) 6651 9393 **Email** : [admin@cloutassociates.com.au](mailto:admin@cloutassociates.com.au)

**Website** : [www.CloutAssociates.com.au](http://www.CloutAssociates.com.au)

**Other NSW Office located in Kingscliff** : Tel: 1300 886 006

**With Affiliates in all Mainland Capital Cities**

Liability limited by a scheme approved under Professional Standards Legislation

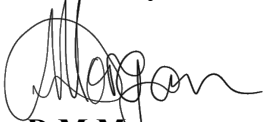
While my appointment as partial administrator is due to end on 8 March 2021, I will oversee the notices convening the meeting of members to ensure a meeting is held in April 2021.

Please remember to ensure that members regularly check the LALC website at [www.tblalc.com](http://www.tblalc.com) as the most up to date information will be posted on this platform.

Should you have any queries in relation to LALC matters, please contact the LALC directly via email at [admin@tblalc.com](mailto:admin@tblalc.com) or on 07 5536 1763

However, if your query relates to the administration, please send them through to my office via email to [admin@cloutassociates.com.au](mailto:admin@cloutassociates.com.au).

Yours faithfully,  
**Tweed Byron LALC**

A handwritten signature in black ink, appearing to read 'D M Morgan', written over a circular stamp.

**D M Morgan**  
**Administrator**

